

## Volunteer Role Description

**Role title:** Cycling Champion

**Location:** Northfield Ecocentre and other sites in south Birmingham from which cycling activities are delivered e.g. Longbridge, Frankley

**Hours of Work:** Variable depending on type of activity and season, may include evenings and weekends, by negotiation.

**Reports to:** Cycle South Brum Officer

### Main purpose of the role

This is a volunteer role. The post holder is responsible for working with all age groups on cycling activities including cycling tuition, bike maintenance classes, group bike rides, community events, bike hire. Full training and support will be given to enable the volunteer to fulfil their role.

### Responsibilities

1. To assist in delivering cycling activities including cycling tuition, bike maintenance classes, group bike rides, community events, bike hire.
2. To assist with project administration including taking bookings, collecting data.
3. Work with other volunteers, staff and service users in a team to ensure that cycling activities are delivered in a way that is inclusive, welcoming and fun.
4. To help promote our cycling activities in the community and to local organisations e.g. schools, employers.
5. Looking after our bikes e.g. keeping bike storage areas tidy, cleaning bikes, notifying our mechanic of any faults reported by users or our cycling tutors.

### Personal qualities

You must be motivated, reliable and enthusiastic and have some interest in the health and well-being aspects of cycling. You do not need to be qualified as a cycling instructor, ride leader or bike mechanic. Cycling ability is a desirable but not essential. You must be prepared to work with all age groups. You must be able to work with a wide range of people in a non-discriminatory way. Experience of working with people with additional needs is an advantage but not essential.

### Benefits to you

You will get the opportunity to gain experience in delivering an inclusive, community-based cycling project and to work with people of all age groups. This is a rewarding role where you will help people to learn important life skills and to improve their health and well-being. Training as a ride leader or cycling instructor could be provided for the right individual.

### What is required?

A minimum of five hours per week.

**Any special conditions**

This post will require a DBS check.

There will be the opportunity to volunteer at other community events at other times during the week including weekends though this is not a requirement of the role.